

MAPLE SHADE POLICE DEPARTMENT SOLICITOR'S REGISTRATION

Instructions for Solicitor's Permits

1. Please fill out application/registration form completely, sign and date. **PLEASE PRINT**
2. Return completed application along with **\$25.00** for the permit, to the Records Department (M-F 8am to 4pm). At that time we will need a copy of your driver's license or valid identification.
3. Please follow the attached instructions and complete the online SBI 212A form and pay any fees associated with the non-criminal background check.
4. Once we receive your background check results from the state police, the application will be sent to the Chief of Police for approval. Once approved you will be contacted to have a digital photo taken and will receive your Solicitor's Permit.
5. **SOLICITOR'S PERMITS EXPIRE DECEMBER 31ST OF THE YEAR IN WHICH THEY WERE ISSUED.**

Name (Last Name, First Name, MI)				
Present Address (#, Street, City, State, Zip)				# Years
Permanent Address (✓ if same as above) <input type="checkbox"/>				# Years
Telephone Number		Date of Birth		Social Security Number
City/State of Birth			Are you a US Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Sex	Height	Weight	Hair Color	Eye Color
Complexion	Distinguishing Marks			

References (Preferably residents or owners of real estate in Burlington County)

Reference #1 (Name/Address and telephone number)
Reference #2 (Name/Address and telephone number)

Solicitation Information

Employer (Name/Address and Telephone Number)	
Purpose of solicitation	Occupation
Have you ever been convicted of a crime or disorderly persons offense? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide details (Date, Location, Offense)	
Signature of Applicant	Date

I certify that the above information is correct and true to the best of my knowledge and that any false information may result in criminal charges being brought against me and that my Solicitor's permit will be revoked. I also agree to abide by Maple Shade Township Ordinance 145 that governs soliciting in the township and understand that any deviation from the ordinance will result in my Solicitor's permit being revoked.

<input type="checkbox"/> Approved <input type="checkbox"/> Denied	_____ Chief of Police
	_____ Date

MAPLE SHADE POLICE DEPARTMENT SOLICITOR'S REGISTRATION

Ordinance Governing Soliciting for the Township of Maple Shade

Ordinance 145-6: Regulations [Amended 6-13-2019 by Ordinance #2019-14]

A. The registrant shall:

1. Carry the registration card with him/her at all times while peddling or soliciting and exhibit it to any person upon request.
2. Promptly notify the Chief of Police {or his/her designee} of any change of address or any change of the date he or she has given on his or her application form.

B. No registrant shall peddle or solicit before 8:00am or after 4:00pm each day, except that during the period from Memorial Day to Labor Day the peddling or soliciting may be done until 7pm each day. **No peddling or soliciting shall be done at any time on Sunday.**

C. Soliciting Prohibited - Signs and Stickers

1. No registrant or unregistered canvasser, solicitor, itinerant merchant, transient vendor, peddler, or hawker shall peddle or solicit at any residence or other building when barred by the resident by a sign with words to the effect that solicitors or peddlers are not invited or are prohibited.
2. In an attempt to allow residents to be free from door-to-door solicitations, residents may elect to display prominently on their outer most front doors an official "No Knock" sticker issued by the Township of Maple Shade Police Department that signifies that the residents do not wish to be disturbed.

No registrant or unregistered canvasser, solicitor, itinerant merchant, transient vendor, peddler, or hawker shall knock on the door or ring the doorbell of any residence upon which a "No Knock" sticker is so affixed. At the time that the registration card is issued as set forth above, registrants shall be provided a sample of the Township of Maple Shade "No Knock" sticker and a copy of this Ordinance.



MAPLE SHADE POLICE DEPARTMENT SOLICITOR'S REGISTRATION

Criminal History Background Check Instructions

- The New Jersey SBI 212A background check online application is available at <https://www.njportal.com/njsp/criminalrecords>
- Maple Shade Township nine digit ORI: **NJ0032000**
- The application will prompt demographic and payment information. Upon completion of the application you will receive an email confirmation/receipt.
- Your application will be forwarded to the Maple Shade Police Department for submission to the New Jersey State Police for processing.

